

**TWIN TOWNSHIP TRUSTEES  
2016 ORGANIZATIONAL MEETING  
JANUARY 11, 2016  
MINUTES**

The Twin Township Trustees 2016 organizational meeting was called to order at 7:00 p.m.

Roll call: present were Trustees Michael Whitt, Michael Darbyshire, Bryan Bethel and Fiscal Officer William Jones.

Reading of the minutes of the previous meeting was waived. Motion made by Mr. Darbyshire and seconded by Mr. Bethel to approve minutes of the December 21, 2015 meeting as presented. All voted yes. Motion passed.

Fiscal Officer William Jones assumed duties as President Pro-Tem and called for nominations for President. Mr. Darbyshire nominated Mr. Whitt. There were no other nominations. Motion was made by Mr. Darbyshire and seconded by Mr. Whitt to close nominations. All voted yes. Motion to close nominations passed.

All voted in favor of Mr. Whitt as president for 2016. Based on above voting, Mr. Whitt was declared Twin Township Trustee President for 2016 and, at that point, assumed duties of running the rest of the meeting.

Mr. Whitt asked for nominations for Vice-President. Mr. Bethel nominated Mr. Darbyshire. Motion was made by Mr. Whitt and seconded by Mr. Bethel to close nominations. All voted yes. Motion to close nominations passed.

All voted for Mr. Darbyshire. Based on above voting, Mr. Darbyshire was declared Twin Township Trustee Vice-President for 2016.

The following resolutions were presented for consideration:

**RESOLUTION 2016-01-11-01  
SET DAY AND TIME FOR REGULAR MEETINGS FOR THE YEAR AS  
SECOND MONDAY OF EACH MONTH BEGINNING AT 7:00 P.M. AT  
THE BOURNEVILLE TRUSTEE OFFICE AT 114747 KERAN STREET,  
BOURNEVILLE, OHIO**

**RESOLUTION 2016-01-11-02  
SET MILEAGE RE-IMBURSEMENT RATE FOR OUT-OF TOWNSHIP  
BUSINESS FOR PUBLIC OFFICIALS, EMPLOYEES AND APPROVED  
VOLUNTEERS AT THE CURRENT I.R.S. RATE**

**RESOLUTION 2016-01-11-03**

**SET METHOD USED TO NOTIFY PUBLIC OF CHANGE IN MEETING TIMES AND/OR DATES BY CONTACTING THE CHILLICOTHE GAZETTE**

**RESOLUTION 2016-01-11-04  
TO JOIN STATE AND LOCAL TOWNSHIP ASSOCIATION AND PAY DUES**

**RESOLUTION 2016-01-11-05  
TO JOIN ROSS COUNTY ENGINEERS DRUG TESTING AND CDL PROGRAM.**

**RESOLUTION 2016-01-11-06  
THAT FISCAL OFFICER BE GRANTED PERMISSION TO MAKE SUPPLEMENTAL INCREASES/DECREASES TO APPROPRIATIONS AND INTER/INTRA-FUND TRANSFERS AS NEEDED TO PAY BILLS, WITH FORMAL APPROVAL TO FOLLOW AT NEXT TRUSTEES' MEETING**

**RESOLUTION 2016-01-11-07  
TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS AND ISSUE I GRANTS DURING THE YEAR AS THEY MAY BECOME AVAILABLE.**

**RESOLUTION 2016-01-11-08  
TO SET THE FOLLOWING PAID HOLIDAY SCHEDULE FOR FULL-TIME EMPLOYEES FOR 2015:**

	2016 (13)
1) NEW YEAR'S	Jan. 1
2) MARTIN LUTHER KING DAY	Jan. 18
3) PRESIDENT'S DAY	Feb. 15
4) MEMORIAL DAY	May 30
5) INDEPENDENCE DAY	July 4
6) LABOR DAY	Sept 5
7) COLUMBUS DAY	Oct 10
8) VETERAN'S HOLIDAY	Nov 11
9) THANKSGIVING HOLIDAY	Nov 24&25
10) CHRISTMAS HOLIDAY	Dec 23&26
11) NEW YEAR'S EVE HOLIDAY	Dec 30

**RESOLUTION 2016-01-11-09: INCREASE PAY PER HOUR OF PART-TIME EMPLOYEES FROM \$12.00 PER HOUR TO \$12.50 PER HOUR, EFFECTIVE JANUARY 1, 2016**

**RESOLUTION 2016-01-11-10: CHANGE PRICING FOR GRAVES PURCHASED TO THE FOLLOWING: OWNERS OF REAL PROPERTY IN TWIN**

**TOWNSHIP WHO PAY REAL ESTATE TAXES TO TWIN TOWNSHIP SHALL BE CHARGED THE SAME RATE OF COST PER GRAVE THAT TOWNSHIP RESIDENTS PAY.**

**RESOLUTION 2016-01-11-11:**

- (A) ANY MILITARY OR SAFETY SERVICE MEMBER WHO DIES IN THE LINE OF DUTY SERVING THEIR COUNTRY AND/OR TWIN TOWNSHIP TO BE BURIED IN THE TWIN TOWNSHIP CEMETERY, SHALL BE EXEMPT FROM OPENING AND CLOSING FEES FOR BURIAL IN TWIN TOWNSHIP.**
  - (B) ANY TWIN TOWNSHIP VOLUNTEER MEMBER (ACTIVE OR RETIRED), OR SPOUSE OR “SIGNIFICANT OTHER” OF THE VOLUNTEER, WHO HAS AT LEAST 10 YEARS OF HONORABLE SERVICE WITH THE TOWNSHIP, SHALL BE GRANTED A 50% REDUCTION OF OPENING/CLOSING FEES.**
- ELIGIBILITY OF (A) AND (B) SHALL BE VERIFIED TO THE TRUSTEES BY THE TWIN TOWNSHIP FIRE CHIEF.**

**MOTION BY MR. BETHEL AND SECONDED BY MR. DARBYSHIRE TO APPROVE THE ABOVE 11 RESOLUTIONS AS PRESENTED. ALL VOTED YES. RESOLUTIONS APPROVED.**

**FINANCIAL**

**RESOLUTION 2016-01-11-12:**

**MOTION BY MR. BETHEL AND SECOND BY MR. DARBYSHIRE TO APPROVE THE ITEMS LISTED BELOW:**

- A. PAY BILLS AS PRESENTED**
- B. APPROVE SUPPLEMENTAL APPROPRIATIONS AS PRESENTED**
- C. APPROVE PURCHASE ORDERS AND BLANKET CERTIFICATES AS PRESENTED**

**ALL VOTED YES. MOTION PASSED.**

**CORRESPONDENCE:**

none

**FIRE CHIEF REPORT:**

(a)Cody King has applied to become a member of the Fire and Life squad. He has been approved by the I.&M. Board.

**RESOLUTION 2016-01-11-13:**

**MOTION BY MR. BETHEL AND SECOND BY MR. DARBYSHIRE TO APPROVE CODY KING AS A VOLUNTEER FOR THE TWIN TOWNSHIP FIRE AND SQUAD. ALL VOTED YES. MOTION PASSED.**

(b) Furnace at the fire house needs repaired or replaced. There also may be an issue with the underground heating oil storage tank. It may be leaking. Further information will come at future meetings regarding repair or replacement costs.

(c) Due to violent episodes occurring when safety personnel are treating drug over-dose patients, Kevlar vests are recommended for purchase to be worn by the safety services personnel on scene.

**RESOLUTION 2016-01-11-14:** *Motion* made by Mr. Whitt and seconded by Mr. Darbyshire to purchase 6 vests, at a cost of approximately \$645.00 each. All voted yes. Motion passed.

(d) Union Township contract needs renewed and is so recommended for renewal by the Fire Chief.

**RESOLUTION 2016-01-11-15:** *Motion* made by Mr. Bethel and seconded by Mr. Darbyshire to renew contract with Union Township as presented. All voted yes. Motion passed.

(e) The 2008 Emergency Squad needs a new engine. Pricing will be provided at a future meeting.

**OLD BUSINESS:**

Mr. Darbyshire reported the rumble strips have been installed at Marble and Emerald Lane and the stop sign has been removed.

Mr. Bethel reported on possible paving projects for 2016. These will be finalized at a future meeting.

**NEW BUSINESS:**

Trustee Mike Darbyshire stated that he would contact our State Representative to see if curbs and sidewalks could be installed in Bourneville through a public assistance grant. All Trustees concurred.

The Trustees reviewed purchase of a power washer for use for the township.

The Trustees directed the Fiscal Officer to purchase a dry erase board to install at the 11474 Keran Street office location. This will be used to write special instructions or work assignments for township employees.

**MOTION MADE BY MR. WHITT AND SECONDED BY MR. BETHEL TO ADJOURN AT 9:10 P.M. ALL VOTED YES. MEETING ADJOURNED.**

APPROVAL OF MINUTES OF 2016 RE-ORGANIZATIONAL MEETING:

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Michael Whitt, President

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Bryan Bethel, Vice-President

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Michael Darbyshire, Trustee